Section 4



Reference no

Log no

For office use

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application

(See Section 3 for contact details)

1. Your organisati	ion or group			
Name of	ODSTOCK PAR	ISH COUNCIL		
organisation				
Contact name	of the second			
Contact address				
Contact address		l Oberes	- 11	
Contact number		7	e-mail	OPC@ODSTOCK.INFO
	1			
Organisation type	Not for profit or	rganisation 🔲	Parish.	/town council ⊠
	Other, please specify			
	Other, please s	pecity		
2. Your project			I LLY	
Project Title/Name	REFURBISHME	NT AND ENHAN	ICEMEN ⁻	T OF JUBILEE GARDENS AT ODSTOCK
What is your	Repair of eroded riverbank and amenity enhancement to the public access at Jubilee			
project about and	Gardens, Odstock. SP5 4JA			
what does it aim to	Gardons, Gastock. Of 6 4070			
achieve?				
.				
Important: This				
section is limited to 600 characters only				
(inclusive of				
spaces).				
ομεττο):				
In which community area does your		Southern Wiltshire Area Board		
project take place? (Please give		Courient vinor	0 7 0 0	200.0
name – see section 3				
I/we have discussed our project				
with the town/parish council?		Yes 🗵	Date	8-September 2010 to 10-May-2012
		No L		
I/we have discussed our project with our Wiltshire councillor? Yes Date 8-September 2010 to 10-May-2012			8 September 2010 to 10 May 2012	
with our Wiltshire councillor?		l Yes ⊠ No □	Date	o-September 2010 to 10-May-2012

Where will your project take place?	JUBILEE GARDENS, ODSTOCK. SP5-4JA				
When will your project take place?	SUMMER 2012				
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?	In 1977, the Longford Estate granted public access to an area of land on the north side of the C12 road, opposite Odstock Church, to mark the Queen's Silver Jubilee. Community Volunteers maintain the area which is in constant leisure use by local people. Turbulent river water has eroded the north riverbank and the project seeks to repair this damage while enhancing the amenity value of the area such that the effects of future erosion will be minimised.				
Important: Please do not type/write in paragraphs – This section is limited to 800 characters only (inclusive of spaces) How many people will benefit from	All who regularly visit the site				
your project?	<u> </u>				
How does your project demonstrate a direct link to the local community plan for your area (see www.wiltshire.gov.uk/areaboards) or priorities of your area board?	Improving and enhancing an important loc	ai amenity			
Please provide a reference/page no.					
Any other information about your project. (Limited to a 1000 characters) In this year of the Queen's Diamond Jubilee, this project will build on the public spiritedness which created Jubilee Gardens in the Queen's Silver Jubilee year of 1977 and reward those Community Volunteers who have committed their time and resources to maintaining this area for leisure usage by local people.					
Odstock Parish Council is seeking an enabling grant of £222.20p. An application to the Landfill Communities Fund of £2,000 requires a 11.11% contribution from a Third Party Contributor.					
This project is eligible for a grant from the Landfill Communities Fund and an application will be considered at the next meeting of the grant awarding committee on 25 July 2012.					
The Longford Estate will provide whatever documentation is required to confirm public access for the foreseeable future.					
To be completed ONLY where town/parish councils are making an application					
Is your project one which parish/town taxes to fund?	Yes 🛚	No 🗌			
Could your project be funded from yo	Yes 🗌	No 🛚			
Is your project urgent (having to be co answer YES please provide evidence	Yes 🛚	No 🗌			

Year ending: 2012 Month:		rch	Year: 2012		
A - Total income:	£9,258.29				
3 - Minus total expenditure: £10,698.18					
Surplus/deficit for year: (A minus B)	£(1,439.89)				
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£1,200				
5. Financial information – If you of provide us. If you have to pay the V					
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
				P/C	
Land Drainage Consent	£ 450	Own fun	draising/reserves		£
Five Rivers Environmental	£3,190				£
Thrird Party Contribution	£223	Parish/town council		С	£1,140
	£				£
	£	Trusts/foundations			£
	£				£
	£	In kind			£
	£				£
	£				
	£	Other			£
	£	LONGFO	ORD ESTATE	С	£500
	£	LANDFIL	L COMMUNITIES FUND	Р	£2,000
Total Project Expenditure	£ 3,863	Total Pro	oject Income		£3,640
Total project income B		£3,640		Total	
Total project expenditure A		£3,863			
Project shortfall A – B		£223			
Grant sought from Wiltshire Council Area Board		£222.20p			
Bank Details					
Please give the name of the organisation account e.g. Barclays	ons' bank		130100		
Please give the name of the organisation	ons' bank	ODSTO	CK PARISH COUNCIL		

3. Management						
How many people are involved in the management of your group/organisation? Of these, how many are:						
Over 50 years M		7	Female			
25 – 50 years		1	Female			
Under 25 years		0	Female			
Disabled People M		0	Female			
Black and Minority Ethnic people Ma		0	Female			
If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? Odstock Parish Council regularly provides financial support to the Community Volunteers for help with ongoing maintenance costs. This will continue for the foreseeable future.						
How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need? Feedback for the activities of Odstock Parish Council regularly appears in the minutes of OPC meetings and is often reported in the monthly News and Notes Newsletter published at www.newsandnotes.co.uk						
Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?	Y	es 🗌 Da	ate contacted CIB		No 🖂	
To whom have you applied for		ame of Funder		Amount Applied For	Amount Received	
funding for this project (other than Wiltshire Council)?	L	ANDFILL COMM	IUNITIES FUND	£2,000	pending	
Please <u>list</u> with amount applied for and whether you have been	L	ONGFORD EST	ATE	£500	pending	
successful						
However and are intend to analy						
Have you or do you intend to apply for a grant from another area board within this financial year?		es 🗌	No 🛚			
If yes, please state which one(s).						
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?		es 🗌	No 🖂			

6. Supporting information – Please enclose <u>all</u> the following docur do so may lead to a delay in your application being considered	nentation as failure to				
Enclosed (please tick)					
All written quotes including the one(s) you are going to use					
☐ Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year					
Terms of reference/constitution/group rules					
Evidence of ownership/lease of buildings and/or land					
For new groups, only the group's terms of reference and a projected income an covering a period of 12 months is required.	d expenditure budget				
7. Declaration (on behalf of organisation or group) – I confirm that					
☑ This application meets all the funding criteria					
☐ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.					
☑ If a grant is received, I will provide copies of <u>all</u> receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.					
☐ That any other form of licence or approval for this project has been received this grant application.	prior to submission of				
☐ That the necessary policies and procedures will be in place prior to the comproject outlined in this application.	mencement of the				
☑ Child Protection ☑ Safeguarding Adults					
□ Public Liability Insurance □ Equal opportunities					
☐ Planning permission applied for (date) or granted (date)					
☐ That acknowledgement will be given of Wiltshire Council support in any pubmaterial.	licity, printed or website				
☑ I give permission for press and media coverage by Wiltshire Council in rela	tion to this project.				
Name. Date: 26 JUNE 20					
Position in organisation: CLERK TO ODSTOCK PARISH COUNCIL					
Please return your completed application to the appropriate Area Board Localit	y Team (see section 3)				

